

# Katie McClain

5784 Old US 68  
Ripley, Ohio 45167  
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1 South Grove Street  
SMC 12053  
Westerville, Ohio 43081

Objective: To obtain a position in communications at a nonprofit, faith-based organization

## Educator:

Otterbein University  
Expected Graduation: Spring 2014  
Honors Program, 3.959 GPA

RULH School District  
Graduated June 2010  
Valedictorian, 4.0 GPA

## Job Experience:

### **Union Township Public Library- Part Time/Seasonal Aide (2/2009-Present)**

- Assist with the implementation of the summer reading program
- General customer service and reference assistance in-house and online
- Assist in creating yearly fiscal presentation for county commissioners

### **Courtright Memorial Library- Circulation Department (8/2010-Present)**

- General customer service and administrative upkeep
- Tasks to maintain the functionality of the library as needed

### **Otterbein University First Year Experience- Peer Mentor (5 terms)**

- Help students acclimate to Otterbein in an academic setting
- Connect with students outside of class to support co-curricular aspect of INST

### **Otterbein University Residence Life- TRIAD Resident Assistant (8/2011-Present)**

- Complete administrative tasks that include duty logs, weekly reports, etc.
- Create and implement community development opportunities
- Meet all standards required by Student Affairs involving professional development, good academic habits, proper personal conduct, and counseling

## Campus Involvement:

**Dean's List:** Academic Year 2010-2011, 2011-2012, and Fall Semester 2012

**Common Book Committee:** (2 years) Committee made up of students, faculty and staff meeting bi-weekly with the purpose of choosing the First Year Experience Common Book

**Alpha Lambda Delta/Phi Eta Sigma:** Freshman Honor Society (3 years) Positions served include Public Relations Chair and Junior Advisor

**Religious Life:** I am a member of Otterbein Christian Fellowship as well as True Life Christian Church in Mt. Orab, Ohio. I attend weekly bible study meetings, and I have had the opportunity to serve in mission trips during the summer months.

References:

Matthew D'Oyly- Assistant Director of Residence Life at Otterbein University  
[mdoyly@otterbein.edu](mailto:mdoyly@otterbein.edu)

Denise Shively- Associate Professor of Communications at Otterbein University  
[dshively@otterbein.edu](mailto:dshively@otterbein.edu)

Alison Gibson- former employer; Director of Union Township Public Library System  
[gibsonal@oplin.net](mailto:gibsonal@oplin.net)